



## St Mary's C of E Primary School Admission to St Mary's Policy – Autumn 2017-18

St Mary's Primary School is a State Maintained School for 4-11 year olds. We also have a State Maintained Nursery– Please see our separate Admission to Nursery School Policy.

### Choosing a school for your child

The choice of school for your child is a very important one. We invite parents to visit our school before making your choice. The dates for Parent Tours for 2017 / 2018 are:

Thursday, 28 September 2017 @ 9.00am  
Wednesday, 4 October 2017 @ 9.30am  
Thursday, 12 October 2017 @ 9.00am  
Wednesday, 1 November 2017 @ 9.30am  
Thursday, 16 November 2017 @ 9.00am

Further dates for 'in year' admission can be arranged. Please contact Sarah O'Rourke on 01932 410300 to book onto a tour or to arrange a further date.

### Registering your child

In Surrey, your child is able to start school at the beginning of the school year following their fourth birthday. You can also apply for an 'in year school place' for admission within the school year for any year group from Reception through to Year 6. The application process is made through Surrey County Council, please click on the following website address for further information.

<http://www.surreycc.gov.uk/schools-and-learning/schools/school-admissions>

The closing date for admission into a Surrey Primary school for September 2018 is 15 January 2018. There is no closing date for 'in year' admissions.

### Offers of places

Offers of places for September 2018 and for all 'in year' applications will be made via Surrey County Council School's Admissions Team. In the event of more applications than places then Surrey County Council will use the following criteria for prioritising the applications:

- 1. Looked After Children and Previously Looked After Children**  
Children who are or have been registered as being in the care of a Local Authority.
- 2. Exceptional Social / Medical Needs**  
Occasionally there will be a very small number of children for whom exceptional arrangements will apply.
- 3. Children who will have a sibling at the school at the time of the child's admission**  
A sibling is a child who on entry will have a brother or sister attending St Mary's C of E Primary School (Years R-6) at the time of admission.
- 4. Children for whom St Mary's School is the nearest to their home.**
- 5. All other children**

For further information about these criteria for prioritising please see the Surrey County Council website <http://www.surreycc.gov.uk/schools-and-learning/schools/school-admissions/admission-arrangements-and-outcomes/determined-admission-arrangements>

Policy written by: Helen Austin (Headteacher)  
Next review due: Autumn 2018